

<b>STUDY MODULE DESCRIPTION FORM</b>		
Name of the module/subject <b>Diploma Seminar</b>		Code <b>1011102341011160723</b>
Field of study <b>Management - Full-time studies - Second-cycle</b>	Profile of study (general academic, practical) <b>(brak)</b>	Year /Semester <b>2 / 4</b>
Elective path/specialty <b>Quality Systems and Ergonomics</b>	Subject offered in: <b>Polish</b>	Course (compulsory, elective) <b>obligatory</b>
Cycle of study: <b>Second-cycle studies</b>	Form of study (full-time, part-time) <b>full-time</b>	
No. of hours Lecture: - Classes: <b>30</b> Laboratory: - Project/seminars: -		No. of credits <b>10</b>
Status of the course in the study program (Basic, major, other) <b>(brak)</b>		(university-wide, from another field) <b>(brak)</b>
Education areas and fields of science and art  <b>technical sciences</b> <b>social sciences</b> <b>humanities</b>		ECTS distribution (number and %)  <b>3 33%</b> <b>3 33%</b> <b>4 33%</b>
<b>Responsible for subject / lecturer:</b>  dr hab. inż. Stefan Trzcieliński, prof. nadzw. email: stefan.trzcielinski@put.poznan.pl tel. +48 61 665 3373 Wydział Inżynierii Zarządzania ul. Strzelecka 11 60-965 Poznań		
<b>Prerequisites in terms of knowledge, skills and social competencies:</b>		
1	<b>Knowledge</b>	Has knowledge consistent with the program of studies in the Faculty of engineering management.
2	<b>Skills</b>	Can prepare multimedia presentations.
3	<b>Social competencies</b>	Demonstrates willingness to develop his/her knowledge and skills. Is open to teamworking.
<b>Assumptions and objectives of the course:</b> The aim of the diploma seminar is to: provide students with knowledge about the proper development of a Master thesis, develop students' awareness of the responsibilities associated with the legal regulations of using of the available studies, literature and other sources of information, remind and develop the knowledge acquired during studies in the discussions of problems presented during the seminar.		
<b>Study outcomes and reference to the educational results for a field of study</b>		
<b>Knowledge:</b>		
1. Has extensive knowledge in the disciplines associated with the topic of the master thesis - [K2A_W01]		
<b>Skills:</b>		

<ol style="list-style-type: none"> <li>1. Can interpret and explain the management phenomena occurring in organizations related to the topic of the thesis. - [K2A_U01]</li> <li>2. Can describe the management phenomena occurring in organizations, analyze their causes and to make their assessment - [K2A_U02, K2A_U03]</li> <li>3. Can predict the effects of the management phenomena in organizations related to the topic of the thesis - [K2A_U04]</li> <li>4. Can use standard and normative solutions to the management problems related to the topic of the thesis. - [K2A_U05]</li> <li>5. Can discuss issues related to the thesis, critically address other views and defend his/her position - [K2A_U06]</li> <li>6. Is able to independently propose solutions to the problems discussed in the thesis - [K2A_U07]</li> <li>7. Is able to theoretically explain and evaluate the management phenomena occurring in organizations related to the topic of the thesis. - [K2A_U08]</li> <li>8. Can independently prepare the correct text of the thesis in Polish and its summary in a foreign language - [K2A_U09]</li> <li>9. Is able to verbally present the thesis, and carry on a discussion about the thesis in both Polish and foreign language - [K2A_U10, K2A_U11]</li> </ol>
<p><b>Social competencies:</b></p> <ol style="list-style-type: none"> <li>1. Is aware of the need to supplement the knowledge used for the preparation of the thesis along with the development of science and technology. - [K2A_K01]</li> <li>2. Is able to interact with members of work teams in organizations in which he/she conducts research concerning the thesis - [K2A_K02]</li> <li>3. Can notice cause and effect relationships in the realization of set goals and arrange by importance the alternative or competing tasks in the preparation of MA thesis - [K2A_K03]</li> <li>4. Is aware of the importance of behaving professionally, complying with the rules of professional ethics and respecting the diversity of views and cultures in conducting research in organization to prepare the thesis - [K2A_K04]</li> <li>5. Is able to discuss the merits with the members of the organization in relation to research carried out for the need of the thesis. - [K2A_K05]</li> <li>6. Is aware of the interdisciplinary knowledge needed in the preparation of the thesis - [K2A_K06]</li> <li>7. Can seek business inspiration in connection with the preparation of the thesis - [K2A_K07]</li> </ol>

<b>Assessment methods of study outcomes</b>	
Formative evaluation ? based on participation in the discussion during the presentation of topics of other members of the seminar group.	
Final Score - based on formative evaluation and two presentations of the thesis: 1) literature analysis of the problem and analysis of external and internal conditions of functioning of an entity in which research is conducted, 2) analysis of the current situation in the entity regarding the topic specified in the thesis and a concept/project of a solution of a problem.	
<b>Course description</b>	
The structure of the thesis. Purpose and principles of its preparation. The approaches and methods of conducting research and the preparation of the thesis. The main parts of the thesis and the relationships between them. The most common errors in writing the master thesis.	
Presentation by students and discussion in a seminar group: of results of the literature study on the problem posed in the thesis, external and internal conditions of functioning of the entity (organization) in which research is carried out, results of analysis of a solution currently used in the organization; concept/project improving the solution of a given problem.	
<b>Basic bibliography:</b>	
<ol style="list-style-type: none"> <li>1. Metodyka pisania prac magisterskich i dyplomowych, Majchrzak J., Mendel T., Uniwersytet Ekonomiczny, Poznań, 2009.</li> <li>2. Piszę akademicką pracę promocyjną - licencjacką, magisterską, doktorską, Wójcik, K., Placet, Warszawa, 2005.</li> <li>3. Boć J., Jak pisać pracę magisterską, wyd. 4 popr., Wyd. Kolonia Wrocław, 2003.</li> <li>4. Regulamin realizacji prac dyplomowych oraz przebiegu egzaminu dyplomowego dla kierunków studiów realizowanych na Wydziale Inżynierii Zarządzania Politechniki Poznańskiej, RWIZ PP, WIZ, Poznań, 2011.</li> </ol>	
<b>Additional bibliography:</b>	
<ol style="list-style-type: none"> <li>1. How to Write a Master's Thesis, Yvonne N. Bui, SAGE Ltd., London, 2009.</li> <li>2. Writing a successful thesis or dissertation, Lunenburg F.C., Irby B.J., SAGE Ltd., London, 2008</li> </ol>	
<b>Result of average student's workload</b>	
<b>Activity</b>	<b>Time (working hours)</b>
1. Participation in the seminar	30
2. Gathering and preparation of seminar materials	145
3. Consultations	95
<b>Student's workload</b>	

<b>Source of workload</b>	<b>hours</b>	<b>ECTS</b>
Total workload	270	10
Contact hours	125	5
Practical activities	175	7